

# PROPOSAL

**for a purchase  
for the student body**



Last Name, First Name: \_\_\_\_\_

Study programme: \_\_\_\_\_

E-Mail address  
(for possible queries) \_\_\_\_\_

Proposal for the purchase: \_\_\_\_\_  
\_\_\_\_\_

Costs incurred: \_\_\_\_\_

Benefits of the purchase for the student body of the Hochschule für Musik  
Freiburg:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DATE and SIGNATURE

<b>DO NOT FILL IN! For internal service use</b>		
Bewilligter Betrag:	Datum des Bewilligungsbeschlusses:	Mittel und Ausgabentitel:

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for the student body**



## IMPORTANT INFORMATION

- 1) The AStA is entitled to make purchases up to a maximum of 1000€ upon proposal.
- 2) The purchase should have a clear benefit for the student body of the Freiburg University of Music.
- 3) Proposals for purchases must be submitted in writing via e-mail or printed out and placed in the AStA letterbox outside room 099.
- 4) If possible, corresponding offers or cost statements are to be attached to the application.